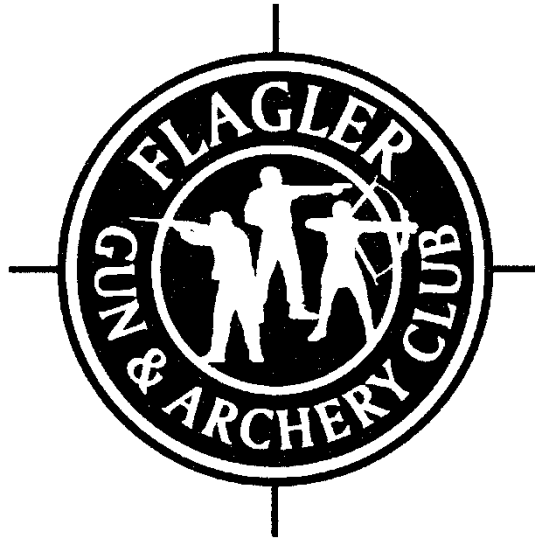


By-Laws
of the



Flagler Sports and Conservation Association, Inc.
D/B/A Flagler Gun & Archery Club
P.O. Box 156, Bunnell, FL 32110-0156

As Amended March 21, 2013

Article I. Name

1. The name of this organization shall be the Flagler Sports and Conservation Association, Inc., hereinafter referred to as “the Association”.
2. The Association may utilize the name Flagler Gun & Archery Club for identification and publicity purposes.

Article II. Objectives

1. The objectives of this Association shall be to:
 - A. Cooperate with Federal and State Wildlife Management Agencies in furtherance of their conservation activities.
 - B. Support and promote conservation and protect our natural resources.
 - C. Foster good citizenship, self-discipline and sportsmanship.
 - D. Encourage the organized and responsible shooting of sports of rifle, shotgun, pistol and bow and arrow.
 - E. Promote safe gun handling and proper use of firearms.
 - F. Acquire, own, lease, dispose of or otherwise control such real and personal property as may be necessary or desirable to carry out the objectives of this Association.
2. The Association may supplement these objectives with other such activities as may be deemed appropriate by the membership.

Article III. Membership

1. Applicants for membership shall complete the prescribed application form and submit it, along with all required initiation fees and dues, for consideration by the Membership Director.
2. There shall be seven(7) classes of membership, namely Individual, Family, Junior, Student, Honorary, Life, and Probationary.
 - A. Individual: Any person who is at least eighteen (18) years of age and eligible to own, possess or use firearms under the laws of the State of Florida and the United States of America and is a member of the National Rifle Association is eligible for Individual Membership.
 - B. Family: Families consisting of a husband and wife or single head of household and significant other and any dependent children who have not yet reached eighteen (18) years of age and who are residing in the same household are eligible for Family Membership providing that at least one adult shall be eligible for membership as outlined in Article III,

Section 2. A. Each Family Membership shall have only one (1) vote in the affairs of the Association and shall be entitled to only one (1) share in any distribution of Association assets.

- C. Junior: Any individual who is at least ten (10) years of age and who has not reached the age of eighteen (18) and has the written permission of a parent or guardian is eligible for Junior Membership. Junior members shall not be eligible to vote or hold office. Junior members shall have no claim to any of the assets of the Association and specifically waive any and all such claims as a condition of their being granted Junior Membership. Junior members must be accompanied and directly supervised by an adult member at all times when using the range facilities.
- D. Student: Any full time student attending an accredited Florida college or university over the age of seventeen (17) and under the age of twenty-six (26) is eligible for Student Membership. Student members shall not be eligible to vote or hold office. Student members shall have no claim to any of the assets of the Association and specifically waive any and all such claims as a condition of their being granted Student Membership. For military personnel, for each year of active duty service in the United States military, the Association will extend one (1) year of Student Membership eligibility (age 26 + 1 year for each year of active duty)..
- E. Honorary: Honorary Membership may be conferred upon an individual, not already a member of the Association, who has, by his/her actions, demonstrated significant effort in furthering the objectives of this Association. Honorary Membership may be granted to an individual by vote of a majority of the Executive Board. Honorary members may not vote or hold office and have no claim on any or all of the assets of the Association. Honorary members shall not be required to pay dues, assessments, or meet any of the voluntary requirements set forth for other classes of membership.
- F. Life: Life Membership may be conferred upon an individual who is a member for a minimum of ten (10) years in good standing of the Association and who has demonstrated exceptional service to the Association. Life Membership may be granted only by a majority vote of the Executive Board. Life members shall be exempt from payment of annual dues and shall not be required to pay dues, assessments or meet any of the voluntary requirements set forth for other classes of membership.

- G. Probationary: An individual who has met the requirements for any of the eight (8) classes of Membership, and has been recommended for membership by the Membership Director shall be granted Probationary Membership for a period not exceeding one (1) year.
3. Based upon a satisfactory investigation of the applicant's qualifications for membership, the Membership Director shall grant an applicant Probationary Membership for a period not to exceed one (1) year. No applicant is to be denied membership because of race, religion, color, sex, or national origin.
 4. If, in the opinion of the Membership Director, the investigation of an applicant suggests that the applicant may not meet the criteria for membership, the Membership Director shall refer the matter, without identifying the name of the candidate, to the Executive Board whose determination shall be final.
 5. Each Probationary Member shall be provided with access to these by-laws as well as access to the rules and regulations of the Association and shall indicate in writing, on a form provided by the Membership Director, his or her willingness to abide and be governed by all such by-laws and rules and regulations.
 6. Each Probationary Member shall indicate in writing, on a form provided by the Membership Director, his or her willingness to assume full and personal responsibility for the conduct of all Family Members and guests of the member who use the facilities of the Association. Further, each Probationary Member shall execute and deliver to the Membership Director a written agreement to hold harmless all Officers, Directors, and Committee Members of the Association for all actions or claims of actions arising out of their role in the Association. Failure to complete any required forms shall be grounds for denial of probationary membership.
 7. The Executive Board may, within one (1) year of the granting of Probationary Membership, withdraw Probationary Membership for due cause. In the event of such termination, only the initiation fee paid shall be refunded.
 8. Upon completion of one (1) year's Probationary Membership, the Probationary Member shall assume regular membership status.
 9. Every adult member, with the exception of Honorary and Life shall contribute not less than eight (8) hours of volunteer service to the Association each year. The Executive Board may, at its sole discretion, establish a monetary contribution that a member may pay in lieu of this required volunteer service.

10. Children who are members in good standing as part of a Family Membership must reapply for Individual Membership (or Student Membership, if eligible) for the following year upon reaching eighteen (18) years of age.

Article IV. Dues, Assessments, Initiation Fees

1. Changes in dues, initiation fees and regular assessments may be proposed by the Executive Board by giving no less than fourteen (14) days notice to the membership and shall become due and payable upon a majority vote of members in good standing, present and voting at a Regular or Special Meeting.
2. Dues and assessments for the following calendar year shall be due and payable on or before December 31st of the current year. Notice of such dues shall be posted on the Association website, e-mailed to members and posted at the club, and such publication shall constitute adequate notice to members of such dues. Any member failing to pay any monetary obligation to the Association by December 31st of the previous year shall forfeit all Association privileges, including but not limited to, use of the range facilities and termination of their membership, effective January 1st of the following year. A member whose membership has been terminated under the provisions of this article may have their membership reinstated upon a payment of fifty (\$50.00) dollars late fee in addition to dues and assessments on or before January 31st of the current year.
3. Any person who has had their membership terminated for non-payment and who has not been reinstated as provided for in Article IV, Section 2, cannot be reinstated but must reapply for membership and pay the initiation fee in effect at the time of reapplication.
4. Dues for Junior and Student Memberships shall be determined in accordance with Article IV, Section 1, but shall be less than the dues for an Individual Member. Special Assessments may be levied against Junior and student Members only for services, activities, and events specifically intended for Junior and Student Members only.
5. Any member experiencing a difficult personal situation such as financial, health or other circumstance, may apply in writing to the Executive Board for extension, or payment arrangement or waiver of the dues and assessments or a leave of absence with a waiver of dues and assessments. The Executive Board may, upon written request of a

member and for good and sufficient cause, grant a leave of absence with a waiver of dues for a period not exceeding two (2) years providing the member is in good standing and is not in arrears for dues or assessments. A member who enters the Armed Service of the United States of America or is activated from a reserve status shall not be required to pay any dues or assessments and shall be carried on the rolls as a member in good standing during the period of active military service. The decision of the Board on such matters shall be final.

6. In the event of an emergency, a special assessment may be levied against all members except as provided for herein. A Special Committee appointed by the President shall first recommend the amount of any such assessment to the Executive Board. Upon recommendation for a special assessment by the committee, the President shall give no less than ten (10) days written notice to all members of the proposed special assessment and of the time, place, and date of a Special Membership meeting at which members will be asked to approve such special assessment. Approval of a special assessment shall require the affirmative vote of two-thirds (2/3) of members in good standing, present and voting at said special meeting. Upon such approval, the special assessment shall become due and payable. Failure to pay this assessment as set forth by the Executive Board will result in termination of membership as provided for in these by-laws.

Article V. Officers, Directors, Executive Board

1. The Officers and Directors of this Association shall be a President, Vice President, Secretary, Treasurer, Governor, and four (4) or more Activity Directors, the Membership Director and the Education Director. An Activity Director shall be elected by the General Membership for each major activity of the Association as determined by the Executive Board.
2. The Executive Board shall consist of the aforementioned Officers and Directors as well as the Directors of Planning and Investment, Junior Membership, and Property. In addition, the immediate Past President shall be a nonvoting ex officio member of the Executive Board. The current President shall be the Chairperson of the Executive Board.
3. The Executive Board shall provide the general administration of the Association business, shall supervise and control Association activities, and shall formulate and enforce Range Rules and Safety Regulations.
4. Meetings of the Executive Board shall be held at least monthly or as called by the Chairperson or by resolution of four (4) or more members of the Executive Board. Seven (7) members of the Executive Board shall constitute a quorum. Except as otherwise provided, a majority vote of the

Executive Board present and voting shall be required for action by the Board.

5. If an elected Officer or Director fails to attend three (3) consecutive meetings without due cause acceptable to the Executive Board, the office may be declared vacant by a two-thirds (2/3) vote of the Executive Board. An Officer or Director failing to attend a majority of meetings in one (1) calendar year without due cause acceptable to the Executive Board shall be ineligible for election to office the following year.

Article VI. Duties of Officers, Directors, Committees

1. **President:** The President shall be the Chief Executive Officer of the Association and shall preside at all meetings. The President shall be an ex officio member of all committees and shall perform all other duties as normally pertain to the office. The President shall prepare and deliver an annual report outlining the status of the Association to the membership at the Annual Meeting and shall provide the Secretary with a copy of the report.
2. **Vice President:** The Vice President shall perform the duties of the President at the President's request or in the President's absence. The Vice-President shall perform other duties as assigned by the President and/or the Board of Directors.
3. **Secretary:** The Secretary shall conduct all correspondence on behalf of the Association. The Secretary shall notify the members of the Executive Board of all meetings and shall notify the members of General, Special and Annual Meetings. The Secretary shall keep a true record of all meetings of the Executive Board and General Membership Meetings and shall have custody of all books and papers of the Association except for the Treasurer's books of accounts and records maintained by other Directors as required by these by-laws.
4. **Treasurer:** The Treasurer shall have charge of all funds of the Association, placing them in such banks or investment vehicles as may be approved by the Executive Board. Withdrawals and all checks shall require two (2) signatures from among the President, Vice President, Secretary, Treasurer or Governor. The Treasurer shall keep an accurate account of all transactions and shall render a monthly report of all receipts and disbursements to the Executive Board and shall submit a written report for the year at the Annual Meeting. The Treasurer shall make available all books and records for a financial review at least once each calendar year, and at other times as directed by the Executive Board.

5. Governor: The Governor shall be the Chief Safety Officer and shall be responsible for the training, supervision and staffing of Range Officers and for enforcement of all range safety rules. The Governor or designee(s) shall supervise and be responsible for the indoctrination of all new members in range rules and safety. The Governor or designee(s) can forbid the use of any firearm deemed unsafe or illegal. The Governor may prohibit the use of any range to a member or guest deemed careless in handling a firearm or who appears to be under the influence of drugs, alcohol or other restricted substances. At the Governor's or Range Officer's discretion, a range may be closed when necessary to insure safety.
6. Membership: The Membership Director shall issue and receive all applications for membership, investigate all applicants, and insure all applicants for membership have completed all required forms, waivers, etc. The Membership Director shall keep a record of all members including their last known address email and telephone number and shall prepare the official annual roster of the membership.
7. Education: The Education Director shall be responsible for recruiting and training certified instructors as may be needed to further the objectives of this Association. The Education Director shall plan, schedule and conduct such training classes as the Association may, from time to time, wish to offer to the general public.
8. Directors: There shall be one (1) Director elected for each Association activity associated with the basic objectives of the Association. At a minimum, one (1) Director shall be elected to head the following activities: Rifle, Pistol, Skeet, Trap, Action, Archery and Procurement of Expendables. Directors are charged with promoting and encouraging participation in the activity they represent.
9. Standing Committees: The President, with the approval of the Executive Board, shall appoint the following standing committees: Auditing, Property, Planning and Investment and other such committees as may be necessary to further the objectives of the Association.
 - A. The Auditing Committee shall conduct an annual financial review of all Treasurer's books and records and shall submit a written report of their findings to the Executive Board and shall file a copy of such a report with the Secretary for inclusion in the records of the Association.
 - B. The Property Committee shall have responsibility for all personal property of the Association. The committee shall establish and maintain inventory records showing purchase price, acquisition date,

description, location and, for items considered expendable, a current inventory. Any Association member having control or possession of any personal property of the Association shall deliver to the Property Chairperson, no later than one (1) month prior to the annual meeting, a report itemizing such property. Failure to submit such a report may be cause for administrative action, as provided by Article X of these by-laws.

- C. The Planning and Investment Committee, subject to the approval by the Executive Board, shall be responsible for long-range planning, including, but not limited to, long range investments, land acquisition, and facilities development.
11. All Officers, Directors, and Chairpersons shall maintain records as prescribed by these by-laws and shall turn over all records to their successors within ten (10) days of their leaving office.

Article VII. Meetings

1. Meetings shall be of three (3) types: General, Special and Annual. The agenda, date, time and place of all meetings shall be published on the Association website, e-mailed and posted on club property at least fourteen (14) days prior to such meeting.
2. A quorum for such meetings shall consist of at least five percent (5%) of the members of the Association entitled to vote along with at least five (5) members of the Executive Board, one of whom shall be President or Vice President.
3. General Meetings: There shall be a minimum of three (3) General meetings each calendar year. The Executive Board shall set the date, time and place for General Meetings.
4. Special Meetings: Special meetings may be called by the President, the Executive Board or by petition of five percent (5%) of the members in good standing and eligible to vote. The petition requesting such a meeting and stating the purpose of such a special meeting shall be presented in person or by certified mail to the Secretary of the Association who shall then notify the membership within fourteen (14) days of receipt of such request, setting forth the time and place of the meeting as well as the proposed agenda. Special Meetings may be called for reasons such as a proposed capital expenditure, a threat to the well-being of the Association, proposed disciplinary action, by-law amendments, or for any reason beyond the scope of usual and normal business.
5. Annual Meetings: An Annual Meeting of the Association shall be held in November of each year for the purpose of electing officers and directors, and for presentation of annual reports to the members. Notice of this meeting shall include the slate of officers and directors as proposed for the coming year. Any business normally conducted at a General Meeting may also be conducted at the Annual Meeting.
6. All meetings shall be conducted in accordance with the most current edition of Robert's Rules of Order.
7. Unless provided for otherwise herein, adequate notice to the membership may be accomplished by posting on the Association website, e-mail to members and/or posting on club property.

Article VIII. Elections

1. Officers and Directors shall be elected at the Annual Election Meeting. Officers shall serve a term of one (1) year and Directors a term of three (3) years. Officers and Directors shall remain in office until their successors assume office at the start of the next calendar year.
2. At least six (6) months prior to the date of the Annual Election, the President shall appoint a nominating committee of five (5) members in good standing, no more than three (3) of whom may be members of the Executive Board. The nominating committee will seek out, observe, and interview members as nominees who will best serve the needs of the Association. Prospective candidates must signify in writing their willingness to serve if elected. The nominating committee will present its slate and receive nominations from the floor at the General Meeting prior to the Annual Meeting. The resulting slate will then be published on the Association website and e-mailed to each member, together with a notice of the Annual Meeting at least fourteen (14) days prior to the election.
3. If two (2) or more members are nominated for one (1) office, the candidate receiving a majority of votes cast shall be the winner. Nominees for elected office must be present at the election to be considered. This condition may be waived for due cause by a vote of the membership present.
4. The President, with the approval of the Executive Board, shall fill any vacancy in an elected or appointed office. The appointee shall serve until the next Annual Election.
5. All Officers, Directors, and Chairpersons shall maintain records as prescribed in the by-laws and shall turn such records over to their successors within ten (10) days of their leaving office.

Article IX. Resignations

1. A member may resign from the Association at any time by submitting his/her resignation in writing to the Secretary. Resignation does not relieve the member from any outstanding monetary obligation.
2. Officers and Directors may resign their elected office by written resignation to the Secretary. Such resignation shall become effective immediately upon submission.

Article X. Suspension, Expulsion, Removal from Office

1. In the event it is alleged that a member of this Association has violated these by-laws or other rules and regulations of this Association or has acted in a manner that is detrimental to the well-being of this Association, the Executive Board shall hold a hearing to consider the allegations, evidence, and the statement(s) of the witness(es).
2. All such allegations must be in writing and signed by the person(s) alleging such wrong-doing. A member charged under this Article shall be notified by certified mail at least fourteen (14) days prior to such a hearing of the time, place and date of said hearing and shall be provided with a copy of the charges, evidence and witness(es) bringing the complaint. The member so charged shall have the right to one (1) extension of no more than fourteen (14) days from the original date of hearing if so requested in writing to the Secretary. The member charged shall have the right to another member as counsel, to question the complainant and witness(es) appearing against him/her, and to mount an appropriate defense.
3. In the event that the Executive Board finds that the member is guilty as charged under Article X, Section 1, it may suspend the member's Association privileges for a period not to exceed six (6) months or may recommend a longer suspension or expulsion.
4. A member may be suspended for a period longer than six (6) months or may be expelled for due cause by a three fourths (3/4) vote of the members in good standing present and voting at a Special Meeting. The findings of the Executive Board shall be presented to the membership at such a Special Meeting, along with a recommendation for final action which may be expulsion or suspension for a period not exceeding one (1) year. Failure of a member to remain a member in good standing of the National Rifle Association shall result in suspension from this Association.
5. Due cause for expulsion shall be two (2) or more suspensions of privilege within a three (3) year period, for conduct detrimental to the Association, or for conviction by any State or Federal Court of a felony or a crime of violence.
6. Five (5) members in good standing may present a written petition to the Executive Board for the remove from office of an elected Officer or

Director, alleging failure to perform the duties of his/her office or for malfeasance or actions detrimental or inimical to the Association. The petition shall list the charges in detail, together with the evidence and any witness(es) that may support the allegation.

7. The Secretary shall, within fourteen (14) days of receiving said petition for removal, send a copy of the petition including the charges, evidence, and witness(es) to the Officer or Director so charged and shall schedule a hearing on the charges as provided for in Article X, Section 1. The findings of the Executive Board shall be presented to the membership at a Membership Meeting at which time a three-fourths (3/4) vote of those present and voting shall be required to remove the individual from office.
8. In the event of a suspension, the member so affected may file a written appeal with the Secretary setting forth the basis for such appeal. Upon receipt of such an appeal, a Special Meeting shall be called for the appeal to the membership. A three-fourths (3/4) vote of members present and voting shall be necessary to overturn the suspension, removal from office, or expulsion.
9. Due cause for suspension of a member's Association privileges shall include, but not be limited to a failure to pay dues, debts, and/or assessments; removing Association property from land or ranges leased or owned by the Association without permission; appropriating for personal use property owned by the Association; willful damage to Association property; continued careless and unsafe handling and use of firearms; refusal to obey a lawful command of a Range Officer failure to maintain NRA membership as provided for in these by-laws.

Article XI. Amendments

1. Proposed amendments to these by-laws may be made by a committee appointed to make such recommendations, by written petition of five percent (5%) of members in good standing, or by a majority of the Executive Board.
2. Upon receipt of a proposed amendment to the by-laws, the Secretary shall, within thirty (30) days, call a Special Meeting. The call for Special Meeting shall show the date, time, and place of the meeting and the exact wording of the proposed amendment to the by-laws.
3. Amendments shall require two-thirds ($2/3$) vote of a quorum of members in good standing, present and voting at such a Special Meeting.

Article XII. Miscellaneous

1. In the event of the sale of less than one hundred percent (100%) of the property or assets of the Association, the proceeds shall remain with the Association to be used in whatsoever manner will best serve its interests and objectives.
2. This Association may be dissolved by a three-fourths ($3/4$) vote of members in good standing, present and voting at a Special Meeting called for that purpose. In the event of such dissolution, the Executive Board shall take whatever steps it deems necessary to liquidate all real and personal property held in the name of the Association and otherwise manage the dissolution of the Corporation. Any funds remaining shall be divided equally among all Individual, Family, Public Safety and Life Memberships, in good standing, as provided for in Article III of these by-laws.
3. The Association shall not endorse candidates for Local, State or Federal elections, nor shall it take an active role in supporting or defeating any legislative activity except when such activity represents a direct threat to the well being of this Association or is in contradiction to the stated objectives of this Association.
4. Nothing herein shall prevent more than one item of business requiring a Special meeting from being acted upon at such a meeting, provided that proper notice of each such item of business have been properly provided to the membership as required herein.
5. There will be no shooting or handling of firearms on club property after consumption of alcoholic beverages.

Article XIII: Guest Policy

1. A guest is a non-member whom a member invites to make use of club facilities. A particular individual can be a guest no more than three (3) times per calendar year. After a guest has visited three (3) times during a calendar year, he/she must either become an applicant for membership or cease being a guest for the remainder of the year. A member who invites a guest is responsible for the guest's safe gun handling and shooting procedures. To that end, the member shall accompany the guest at all times while shooting.
2. A visitor is a non-member who comes to the club facilities of his or her own volition to determine whether he or she wishes to join the club. It is incumbent on members to welcome visitors, show them the facilities and encourage them to become members.
3. Those participating in a tournament activity that has been scheduled under the auspices of an official sanctioning body for a particular discipline or by one or more of the Flagler Sports and Conservation Association's discipline Directors shall not be counted toward guest visits.
4. Tournaments/activities may be open (meaning to the public) at the Director's discretion without express invitation.
5. Upon arrival at a shooting venue, each guest shall sign a Non-Member Waiver of Liability form. In the case of groups of minor guests, an adult representative of the group shall sign the Waiver of Liability.